

# Author Guidelines

Medical  
Research  
Archives



## Introduction

The *Medical Research Archives* is the official journal of the European Society of Medicine. It publishes original research, reviews, and case reports addressing health issues of interest to a wide range of medical professionals. Submissions from non-members of the society are welcome. Please refer to the following guidelines when preparing a manuscript for submission.

The *Medical Research Archives* is a fully open-access journal with no embargo period. All articles are freely available on a variety of digital platforms.

## Article Categories

Type	Word Count
<b>Original Research Articles</b> Empirical research and other studies presenting innovative advances in medicine.	< 8,000
<b>Reviews</b> Empirical research and other studies presenting innovative advances in medicine.	< 8,000
<b>Policy Articles</b> Manuscripts with a focus on issues related to health policy.	< 6,000
<b>Case Reports</b> Articles reporting an unusual disease presentation, a new treatment, or an unexpected side effect.	< 4,000
<b>Editorials</b> Brief articles presenting a personal perspective in a narrative voice.	< 3,000

# Manuscript Organization

Manuscripts should be organized as follows. Instructions for each element may be found later in this guide.

**Beginning section**    *The following elements are required, in order:*

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- Title
- Authors & Affiliations (in separate file to ensure a blind review)
- Abstract
- Introduction

**Middle section**    *The following elements can be renamed as needed:*

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- Methods
- Results
- Discussion
- Conclusions

**Ending section**    *The following elements are recommended:*

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- Conflicts of Interest Statement
- Funding Statement
- Acknowledgments
- References

**Other elements**

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- All figures, tables, and images should be numbered and inserted within the text, along with captions. Figures should appear immediately following the paragraph in which the figure is cited.
- Appendices are not allowed, except for tables which span more than 1 full page.
- Please do not upload figure files separately. Include them within the main text.

## Style and Format

The Medical Research Archives uses the **AMA** citation format

### Title

Titles may consist of no more than **140** characters. Avoid using acronyms within the title. The type of article should be clear after reading the title. Case reports must contain the words “case report” within the title.

### Authorship

Everyone who is listed as an author should have made a substantial and direct contribution to the article, such as contributing to the conception, design, analysis, or interpretation of data. Individuals who have made only auxiliary contributions such as funding acquisition, proofreading, and technical services should be listed in the Acknowledgment section.

### Abstract

Abstracts may consist of no more than **350** words.

The aim of an abstract is to summarize the objectives and results of the article.

Structured abstracts (including the following elements: Background, Aims, Methods, Results, and Conclusion) are permitted but not required.

Abstracts should **not** contain references or excessive abbreviations.

### Introduction

The introduction should:

- Provide background information that puts the manuscript into context and allows readers outside the field to understand its significance
- Clearly state the aim and scope of the article
- Define the problem addressed
- Note any relevant controversies or disagreements related to the topic

### Methods

The Methods section should be sufficiently detailed to allow other researchers to replicate the work.

### Results

Results should be clear and concise. Avoid mixing elements of the Discussion section with the Results.

## Discussion

The Discussion section should interpret the results of the work but not repeat them. It is acceptable to divide the Discussion into subsections.

## Conclusion

Conclude the article with a paragraph or two summarizing the conclusions that can be drawn from the work. Do not state any conclusions which are not supported by the results.

## Conflicts of Interest Statement

All authors are required to disclose all financial relationships (including employment, grants, patent ownership, and other interests) with any **commercial** entities that have an interest in the subject matter or materials discussed in the manuscript, if such relationship existed at any time in the last 24 months.

If there are no conflicts to declare, this section may read "The authors have no conflicts of interest to declare."

## Funding Statement

Please list all funding sources and grant numbers in this section. If the authors received no funding for the work discussed in the manuscript this section may be omitted.

## Acknowledgements

Those who contributed to the work but do not meet the authorship criteria should be listed in the Acknowledgments section with a brief description of their contribution.

## References

Ensure that your References section lists full and current bibliography details for every cited work at the time of the submission of the manuscript.

The Medical Research Archives uses the **AMA** citation format. Please ensure that the References section and **inline quoting numbers** comply with AMA style requirements. Instructions for using AMA style may be found at:

[https://owl.purdue.edu/owl/research\\_and\\_citation/ama\\_style/index.html](https://owl.purdue.edu/owl/research_and_citation/ama_style/index.html)

<b>File format</b>	Manuscripts may be submitted in the following formats: DOCX, DOC
<b>Font</b>	Any standard font may be used in size 12pt.
<b>Headings</b>	Sections and sub-sections should be labeled with headings.
<b>Layout &amp; Spacing</b>	Manuscript text should be in a single column and single spaced.
<b>Footnotes</b>	Footnotes are not permitted.
<b>Language</b>	Manuscripts must be submitted in English.
<b>Abbreviations</b>	Define abbreviations upon the first appearance.
<b>Units</b>	Use SI units (metric).

## Submission Checklist

1. The submission has not been previously published, nor is it before another journal for consideration.
2. The author names have been submitted in a separate file to ensure a blind review.
3. The text adheres to the style and formatting requirements outlined in these Author Guidelines.
4. Where available, URLs or DOIs for the references have been provided.
5. Public clinical trial registries such as [clinicaltrials.gov](https://clinicaltrials.gov) have been utilized to register all clinical trials that are the subject of the submission.
6. All conflicts of interest and funding sources have been declared.
7. The submission file is in Word format.

Click here to submit: <https://esmed.org/MRA/mra/about/submissions>

## Publication Process

### **Submission**

Submit online or via email.

### **Peer-review**

Receive an initial decision within 20 days.

### **Revisions**

Address reviewer comments and revise the manuscript as needed.

### **Copyediting**

Professional copyediting by our staff takes 5-7 days.

### **Author Proofs**

Authors receive a PDF proof to approve prior to publication.

### **Publication**

Each month a new issue of the journal is published online. DOIs are assigned during publication.

### **Indexing**

After publication all articles are indexed in a variety of digital platforms.